



**Saturday, September 21, 2024 · 10 a.m. to 4 p.m. (rain or shine)**

**BUSINESS/CRAFT VENDOR and NON-PROFIT RESERVATION FORM**

(Please print clearly)

Group/Organization Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Circle one:

**Business Vendor**  
(includes political parties)  
**\$50**

**Craft Vendor**  
**\$30**

**Non-Profit Organization**  
(must submit a 501(c)(3) form to be considered)  
**\$50**  
((\$25 back for non-profit if you attend the event))

Total Amount Enclosed: \_\_\_\_\_

Products/Services to be Sold: \_\_\_\_\_

**Guidelines for Participation**

I understand that this event will be held outdoors, rain or shine. No refunds will be given. We have a limited amount of space for 90 vendors/crafters/businesses. I understand that all solicitation must be confined to my booth space. We reserve the right to adjust this space, as we deem necessary. We will supply a 6-foot table, two chairs, and a covered space, which may be shared with other vendors. I understand that this application is being taken on a first-come/first-served basis and that once filled to capacity, is subject to denial.

Vendors will be required to set up at their assigned space(s) and will not, under any circumstances, be allowed to set up their own tent outside of their assigned area. I understand that I will not sell food products. (If you do plan to sell food, stop filling out this form, visit our website at [tenj.edu/commfest](http://tenj.edu/commfest), and follow the directions for food vendors.)

I understand that I must check in at my assigned time as designated in my confirmation packet, which I will receive shortly after September 13, 2024, and I must remain on-site until breakdown at 4 p.m. I understand that **NO UNAUTHORIZED VEHICLES WILL BE ALLOWED ON-SITE FROM 10 a.m. to 4 p.m.**

I certify that I am at least 18 years of age and authorized to execute this agreement on behalf of myself and my group, company, business, partnership, or organization. I also agree to indemnify and hold harmless the Community Fest Committee, the Township of Ewing, The College of New Jersey, their directors, employees, agents, representatives, servants, and anyone else connected with Community Fest from all damages, liabilities, costs and expenditures, including attorney's fees and costs of defense, which may occur by reason of participation in Community Fest.

I also give permission to the Community Fest Committee to use photographs of the booth and all personnel/volunteers associated with the booth to be used for, but not limited to, publications, event programs, magazines, and Internet and television promotions. I also understand that if I am playing music, making announcements, etc., that I must keep the noise level to a minimum so that it does not interfere with neighboring vendors. The Community Fest Committee reserves the right to enforce the noise level. The Community Fest Committee reserves the right to make changes to the guidelines.

I have read, understand, and will comply with all the stated rules and regulations contained hereto. I understand that if I or anyone associated with my group, company, business, partnership, or organization fails to comply with the rules and regulations outlined in the application packet, we may be asked to leave the event. **Application deadline is September 6, 2024.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send the completed form and check made payable to *Community Fest* to:

Community Fest  
c/o The Township of Ewing  
2 Jake Garzio Drive  
Ewing, NJ 08628

**FOR COMMITTEE USE ONLY**

Date received: \_\_\_\_\_ Application number: \_\_\_\_\_